

**Knoxville Figure Skating Club
Board of Directors Meeting Minutes
October 5, 2014 - revised**

Board Members Present: Mandy Newman - President, Gina Kaeuper - Treasurer, Denise Christensen – Secretary, Renee Dudley - Volunteer Coordinator, Debbie Goudreau, Nikki Ronayne

Regrets – Kim Patterson, Jessica Smith –Communications, Beth Anderson - Membership, Nadia invited but declined

Meeting called to order at 1:00pm

- 1. Club Hosting Spring Competition** - Mandy and Gina have spoken with Nadia regarding KFSC hosting a spring competition. Proposed fees were reviewed. It would cost approximately \$5000 to host a 1 day event that would include use of the small field, bar area, hospitality rooms and locker rooms. We would need about 75 registrations to break even. Hosting a test session at the same time was discussed, as some of the costs, ie Judges, could be shared and we would not need prime time ice. Levels should include from Basic skills up to Pre-Juvenile (or highest level of skaters in our club who compete). The National Dance track could also be offered. The volunteer requirements were reviewed as well. It was suggested that a Competition Committee would need to be formed with a Chair person who would work closely with Nikki as she has previous experience. A lot of volunteer hours starting months in advance would be required. The board members present felt that the general membership should be surveyed to determine interest and willingness to help. Mandy to also follow up with Nadia regarding a Judges platform (could be rented) and the Fire Marshall regulations. Date for competition would need to be approved by USFS.
- 2. Club Ice** – Discussion took place regarding renting ice time for club use only. You would have to be a KFSC member to skate at this time. This time could be used to run skater development programs etc. The club would contract the coaches directly to run the programs. It was agreed to host a trial session in early November. Information will be given out at the Banquet to members.
- 3. Awards Banquet** – Invitations have gone out and it is posted on the board and website. Mandy is having tickets printed. Tickets must be purchased in advance and everyone needs a ticket. Skater's tickets are no charge. Nikki indicated that she and Ralieggh would help sell tickets. Gina motioned that we give Ralieggh a ticket to the banquet as a thank you for helping sell tickets.
 - a. Award Committee** – Nikki to announce awards at banquet. It was discussed that we really should have more members on the committee to assist with the decision process. This will be discussed further for next year.

- b. **Awards** - Members agreed that a review and revision of all awards should be completed.
 - c. **Auction** – Brenda is looking after this again this year. Please let her know if there are any items to be donated.
 - d. **Coaches Gifts** – It was agreed to provide gifts to the coaches this year.
4. **Wreath Sale** – Mandy passed out Wreath Sale packets to those present. Sale has now started and completed order forms are due October 26. Delivery will take first week of December. Packets will be distributed to members this week. Denise will send out email to members.
5. **Skating Scholarships Information** – Postponed till next meeting. Mandy passed out information to review.
6. **Fall Wiener Roast** – Will be held October 25th. Mandy to send out an e-vite.
7. **Membership Question** –
- a. An official, Pam, who is already a member of Ann Arbour Club would like to be added as an honorary member of our club so that she is a member in our region, SEGAL. Nikki to take care of.
 - b. USFS Membership Number – Basic skills skaters get a USFS number when Nikki registers them. However when they become a KFSC member this number does not always carry over and sometimes a skater could have 2 USFS numbers. Basic Skills test and competition records are only kept by the Basic Skills directors not by USFS. Tests above Freeskate 6 are tracked by USFS and only competitions at qualifying levels of Regionals and above are tracked.
 - c. New member Dustin to be added to distribution list.
8. **Checklist for Success** – Mandy distributed a SWOT analysis form and a Club self assessment tool to those present. To be discussed further at another meeting.
9. Next meeting to be held at November 8 ½ hour prior to Banquet at Rothchilds. December meeting on December 7 at 1:00pm Cool Sports.

Meeting adjourned at 2:48pm.