



# Knoxville Figure Skating Club

## Board of Directors Meeting Minutes March 15, 2015

**Board Members Present:** Kim Patterson – Vice President, Gina Kaeuper - Treasurer, Denise Christensen – Secretary, Renee Dudley - Volunteer Coordinator, Nikki Ronayne – Membership, Debbie Goudreau

**Regrets:** Mandy Newman - President, Jessica Smith –Communications

Kim called the meeting to order at 1:05, seconded by Renee.

1. **Skate Sale** – Will take place April 9-14. Renee to confirm room bookings with Nadia/Raleigh. Drop off Tuesday April 7. Flyer to be distributed to members, posted on FB and KFSC webpage, and bulletin board. Volunteers needed to assist. Kim placing an order for tights, hope to have them in by the sale.
2. **Member Volunteer Requirements** – Renee has created a sheet which shows the areas the members are interested in volunteering. She has also gone through the log book to see which members have full filled their requirements.
3. **Cool Sports** – Kim and Nikki to follow up on the following items with Nadia.
  - a. **Reservations** - KFSC is to go through Nadia or Raleigh for room bookings etc.
  - b. **Storage Space** – KFSC has been offered Nadia's former office (on the turf side) to be used for storage. Cool Sports management will also have access to this space. Need to measure and price out shelving/storage units for space.
  - c. **Bulletin Board** – Nadia has approved the club moving our bulletin board, drop box and award case onto the wall next to the concession. Need to get price to wrap the board in club colors. Members are asked not to remove/post items without board approval.
  - d. **Dasher Board** – Contractually KFSC is entitled to a dasher board. Is the USFS board is "our" dasher board.
4. **USFS Updates**
  - a. **Safe Sport Compliance Chair** – Jessica Smith has had the training and will assume this role.
  - b. **High School Competition** – Nikki has forwarded the information to the coaches and will follow up with Lindsay for more information.
  - c. **Graduating Seniors** – The only Graduating Senior we have this year is Beth Bogart. Will recognize her with a picture and write up. (To ask Jessica to do write up. Renee has pictures.) Denise forwarded application to her.



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5. **Membership Meeting** – Mandatory membership meetings have been scheduled (need to book with Cool Sports) for Sunday May 3 at 2:00pm or Tuesday May 5 at 6:00pm. All members must attend at least 1 of these meetings. To review membership categories, benefits of being a club member, where does the money go, answer any questions. Would like as many board members present as possible. A “New Member” Meeting will be held on Saturday May 2 at 9:00am for any Basic Skills/JSA members who may be interested in joining KFSC. Board will meet on Tuesday March 24 at 9:00am to prepare agenda/presentation. Denise to follow up with Entry Eeze regarding how they handle club registrations.
6. **Nominating Committee for New Board Members** – Kim, Renee, and Debbie’s terms are up this year. Kim will continue for one year in the open position. Renee and Debbie will run again. Kim to contact potential candidates to see if they are willing to run for the 1 open position. Nominations to be sent out to members 1 month prior to annual meeting.
7. **Spring Picnic/AGM** – Suggest May 30<sup>th</sup> or June 6<sup>th</sup> at UT Pool. (Mandy to make reservation and arrangements?) Club has paid for the meat and paper products. Members bring sides or drinks. Non-club members \$5.00 (under 4yr no charge) to help cover costs.
8. **Website Updates**
  - a. **Coach/Board Member Info** – speak to Paula re: adding a page that contains Coach/Board member info.
  - b. **Social Media Trailers** – Is there a way to link our FB page to the website so that we could easily post updates/announcements.
  - c. **Link with Cool Sports** – would like to have a link directly to the Cool Sports Figure Skating Page and a link on their website to the KFSC website.
  - d. **FS Schedule Changes** – need to find a way to post changes/updates to the FS schedule on our website.
9. **Competition Updates**
  - a. **Judges** – 14 judges have been booked, still looking for a tech specialist. 9 rooms needed for Friday night at \$89 + tax. Can provide a \$25 gift card to each as a thank you. Transportation costs are \$0.56/mile.
  - b. **Ice Time** – Contracted rate is \$300 prime time/ \$275 non prime. Nadia has offered an event rate of \$250/hr if we book a total of 25 hours over the 3 days. This could significantly reduce our ice time costs. (Test session ice time included.)
  - c. **Registrations** – None as of yet, although there are some skaters signed up with some items in their carts. Nashville registrations are also down and they have extended their deadline for another week.
  - d. **Advertising** - Nikki and Lindsay have sent emails to other clubs. Need to invite other clubs to like our FB page.



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- e. **Facility** – Players bench area has been measured and an 18” wide table will fit in between the bench and boards and also allow enough room to put folding chairs for judges. Need to meet with Nadia/Tyler to review our requirements. Also need to speak with concessions to see if they can provide breakfast items.
  - f. **Goody Bags** – cost is \$1.30/bag for a 100. Donations have been received to pay for these. Hailey and Debbie are gathering donations. Debbie also looking into cost of pin with competition logo. These could be sold at competition at a club table.
  - g. **Vendors** – Debbie has been in contact with someone to do hair. (no bobby pins/glitter allowed). Nikki to provide vendor sign-up sheet to Denise for editing and distribution. Have 2 vendors who are also club members.
  - h. **Awards** – Nikki provided contact info to Debbie. Extra cost for different colored ribbons. Agreed to go with all the same ribbon, different colored medals. Could use black show curtains as background for award presentation. Would like to hang banner behind as well. Gina motioned to purchase new banner with new club logo and competition logo on it. Seconded by Kim, passed. Kim to find out if Su remembers who made the original banner. Need to get prices.
10. Next meeting to be held on Sunday April 12<sup>th</sup> at 1:00pm.

Meeting adjourned at 3:20pm.